

**PUBLIC CALL FOR PROPOSALS  
IPA SER 01 2019**

The OSCE Mission to Serbia is implementing the project ‘**Consolidating the democratisation process in the security sector in the Republic of Serbia**’, funded by the Swedish International Development Cooperation Agency. One of the project activities is aimed at strengthening the participation of civil society organizations in the overall process of the security sector reform in Serbia. In that regard, the OSCE Mission to Serbia invites interested civil society organizations, research and academic institutions to submit project proposals, which aim at:

- developing and/or strengthening the cooperation between state institutions and civil society in addressing security sector related issues at national and/or local levels;
- fostering the development of civilian expertise in defence and human security issues and providing independent assessments and views on security policies;
- increasing public awareness of issues aimed at enhancing democratic governance and promoting a transparent security sector;
- promoting public participation in the security sector reform;
- promoting mechanisms for gender mainstreaming in the security sector;
- identifying major safety challenges affecting the youth in Serbia and developing a security culture for the youth;
- promoting the concept of human security in local communities.

The proposed project duration should not exceed six months.

**The project proposals should provide:**

- Precise definition of the project objective(s);
- Background information and justifications;
- Description of activities contributing to the accomplishment of project objective(s);
- Activities timeline;
- Envisaged results of the project;
- Proposed evaluation method;
- CVs of the proposed project staff;
- Draft budget proposal (up to RSD 1,200,000.00);
- Short description of relevant projects implemented in the last three years.

**Mandatory Qualifications:**

- Organizations interested in applying should be registered in Serbia;
- Proven experience in the development and implementation of good governance and human security related projects in Serbia.

Successful applicants will be later required to submit copies of other documents with translation into English. Those additional documents will include but not limited to: (a) Registration certificate; (b) Statute; (c) Mission Statement; (d) listing of all Board Members, key management personnel; (e) copies of financial statements for previous

three years or, for new organizations, documented proof of the financial and material capacity to perform the proposed activities; (f) organization's bank account details; (g) Certificate of Compliance including proof of no conflict of interest and no other donor funding for proposed activities.

The signing of the Agreement with the selected Implementing Partner will be subject to the confirmation of available funds by the respective donor and successful due diligence verification.

Applicants must apply in English. Hand-written applications will not be accepted.

Proposals must be **delivered** to the below specified address on or before **21 February 2019, 17:00 CET** clearly marked as follows:

OSCE Mission to Serbia  
Attn: Bid Opening Board  
Ref: IPA SER 01 2019 Public Call for Proposals 'Consolidating the democratisation process in the security sector in the Republic of Serbia'  
Deadline: **21 February 2019, 17:00 CET**  
Španskih boraca 1, 11070 Belgrade, Serbia  
**Do Not Open, Except in the Presence of the OSCE Bid Opening Board**

Any application submitted after the deadline at 17:00 on 21 February 2019, will be automatically rejected.

The envelope shall be sealed and shall bear the address of the OSCE and the OSCE Reference Title as indicated above.

Proposals sent by email and facsimile will **NOT** be accepted.

The Public Call documents are available on request by e-mail to: [marija.petrovic@osce.org](mailto:marija.petrovic@osce.org). The Public Call documents include:

- Annex 1 – Project Proposal Form (to be filled by applicants);
- Annex 2 – Budget Form (to be filled by applicants).

Please address all your queries or questions in writing at the address given above and kindly refrain from any telephone calls or personal visits.